Social Equity Financial Assistance (SEFA) Grant

Delaware Office of the Marijuana Commissioner

The Team

Grant & Special Projects Coordinator

Taylor Shannon

- Taylor.Shannon@Delaware.gov
- 302-269-7302



Social Equity Coordinator

Dawn Robinson

- Dawn.Robinson@Delaware.gov
- 302-269-7355



Compliance Officer

Richard Holleger

- Richard.Holleger@Delaware.gov
- 302-269-7356



General Contact Information: OMC_Grants@Delaware.gov

302-244-3662

What is the SEFA Grant?

Created under 4 Del. C. §1338- §1339

- $2M FY25 Bond Bill (Social Equity Fund)
- $4.296M Conversion Licenses (must be for financial assistance per §1339)

Aims to reduce barriers in accessing funding

Supports equitable participation in Delaware’s cannabis industry

Who is eligible?

- Delaware business in good standing
- Holds a **conditional Social Equity Marijuana Business License**
- At least **51% social equity ownership**
- Multiple licenses = multiple grant opportunities

Award Amounts by License Type

Micro-Cultivation: $120,000
Cultivation Tier 1: $120,000
Cultivation Tier 2: $130,000
Cultivation Tier 3: $140,000
Cultivation Tier 4: $150,000
Manufacturer: $125,000
Retailer: $65,000
Lab Testing: $150,000

How Funds Are Distributed



Milestone-based installments (4 total)



Ensures accountability and progress tracking

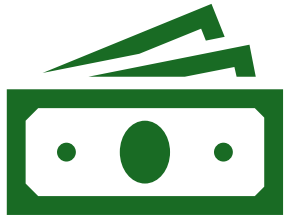


Quarterly reporting required

Milestone 1: Grant Award Approved- 25% funds



Sign Terms & Conditions Agreement



Register as vendor with First State Financials



Funds released upon approval

Milestone 2: Site Control- 25% or LCE



Provide evidence of **site control** (lease, deed, bill of sale, etc.)



Provide **municipal approval** (Certificate of Compliance document)



Option: Request **Large Capital Expenditure Advancement**

Milestone 3- Standard Operating Procedures



Submit Standard Operating Procedures (SOPs)



Submit Security Plan



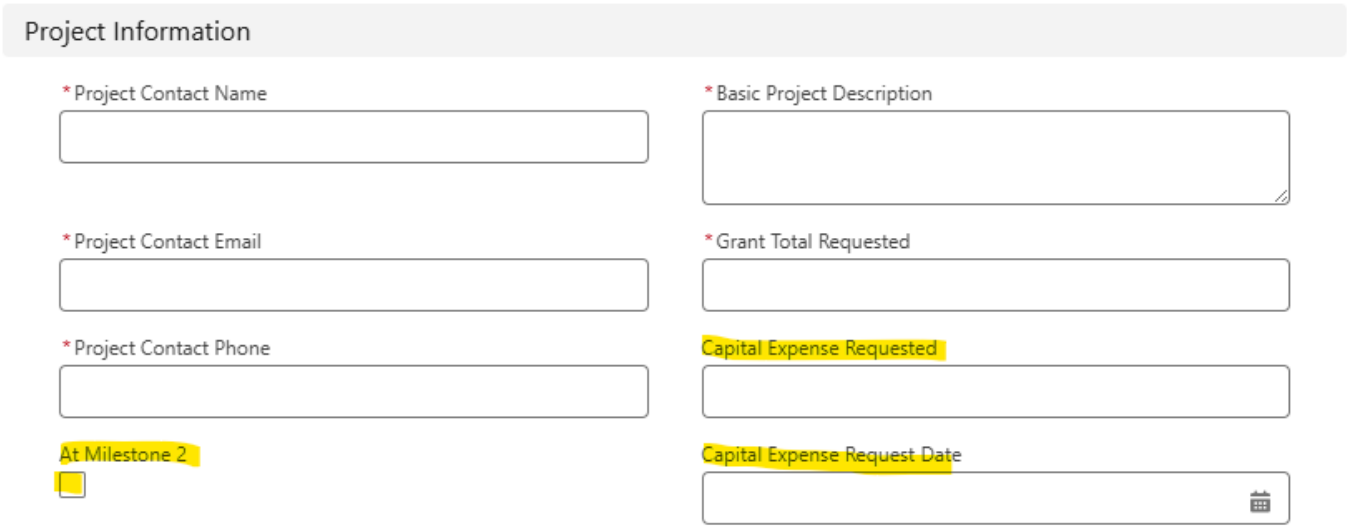
Submit Staffing Plan

Milestone 4: Final Inspections/Active License

Pass	Pass required inspections
License	License activation confirmed
Submit	Submit final compliance documentation

Large Capital Expense Advancement

- May be requested at Milestone 2
- Request may not exceed total funds awarded.
- Request will consider funds remaining from the first milestone disbursement
- If the LCE request is approved and the remaining amount of funds exceeds $10,000 these funds will be distributed evenly amongst milestone 3 & 4.
- If the remaining funds are below $10,000 the funds will be distributed upon reaching milestone 4.



Eligible Uses of Funds

- Building infrastructure/cosmetic improvements
- Essential equipment purchases
- Website design & software
- Rent assistance for business property
- Real estate purchases (business space only)
- Consulting fees

The expenses identified are representative examples, and do not represent the only permissible or impermissible uses of grant funds. The burden to ensure grant funds are used for “eligible” expenses falls on the awardee.

Ineligible Uses of Funds

- Payroll & salaries to ownership
- Taxes
- Residential property improvements

Compliance & Reporting

Quarterly reporting required

Expense reports& receipts due with milestones 2, 3, and 4 requests

Documentation must align with approved project plan

Misuse = repayment + potential termination

Required Templates & Forms

Grant Application Materials

Project Proposal Template

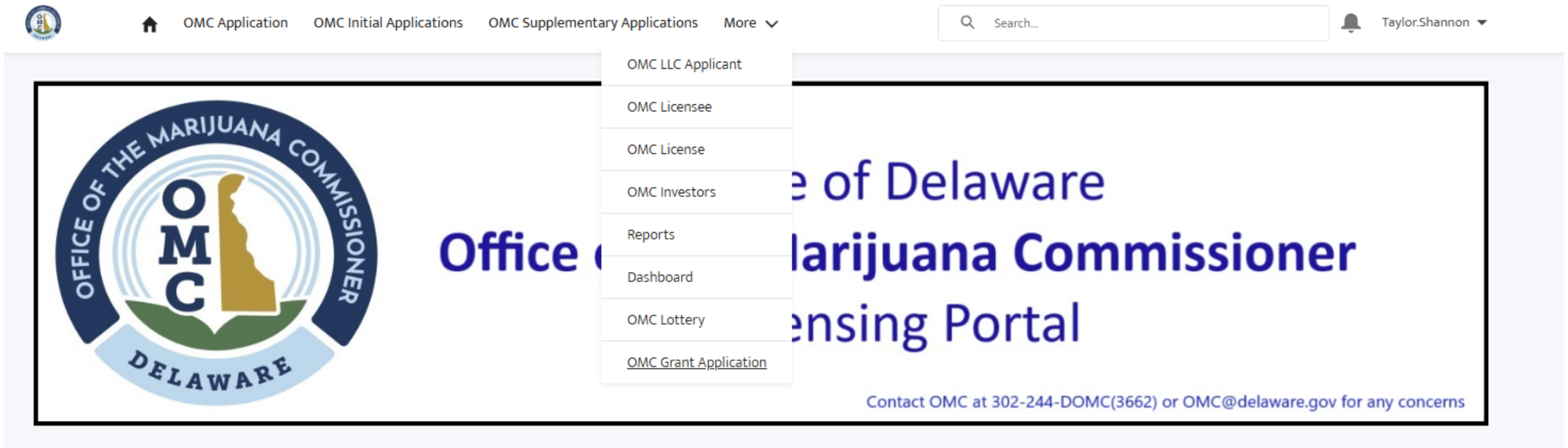
On-going Reporting (Post Award)

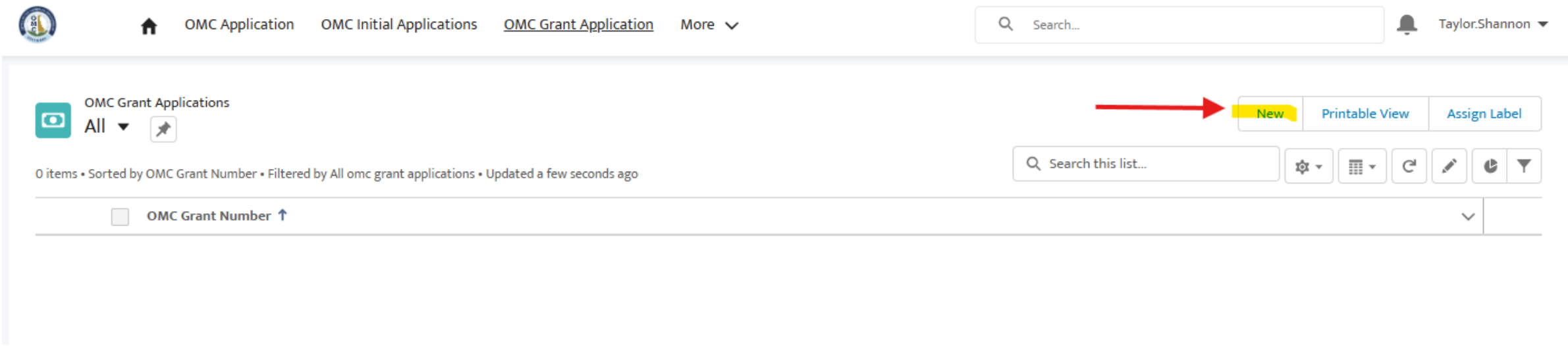
Expense Report Excel Sheet

Available here: https://omc.delaware.gov/adult-use/social-equity/social-equity-financial-assistance-sefa-grant/

Application Process

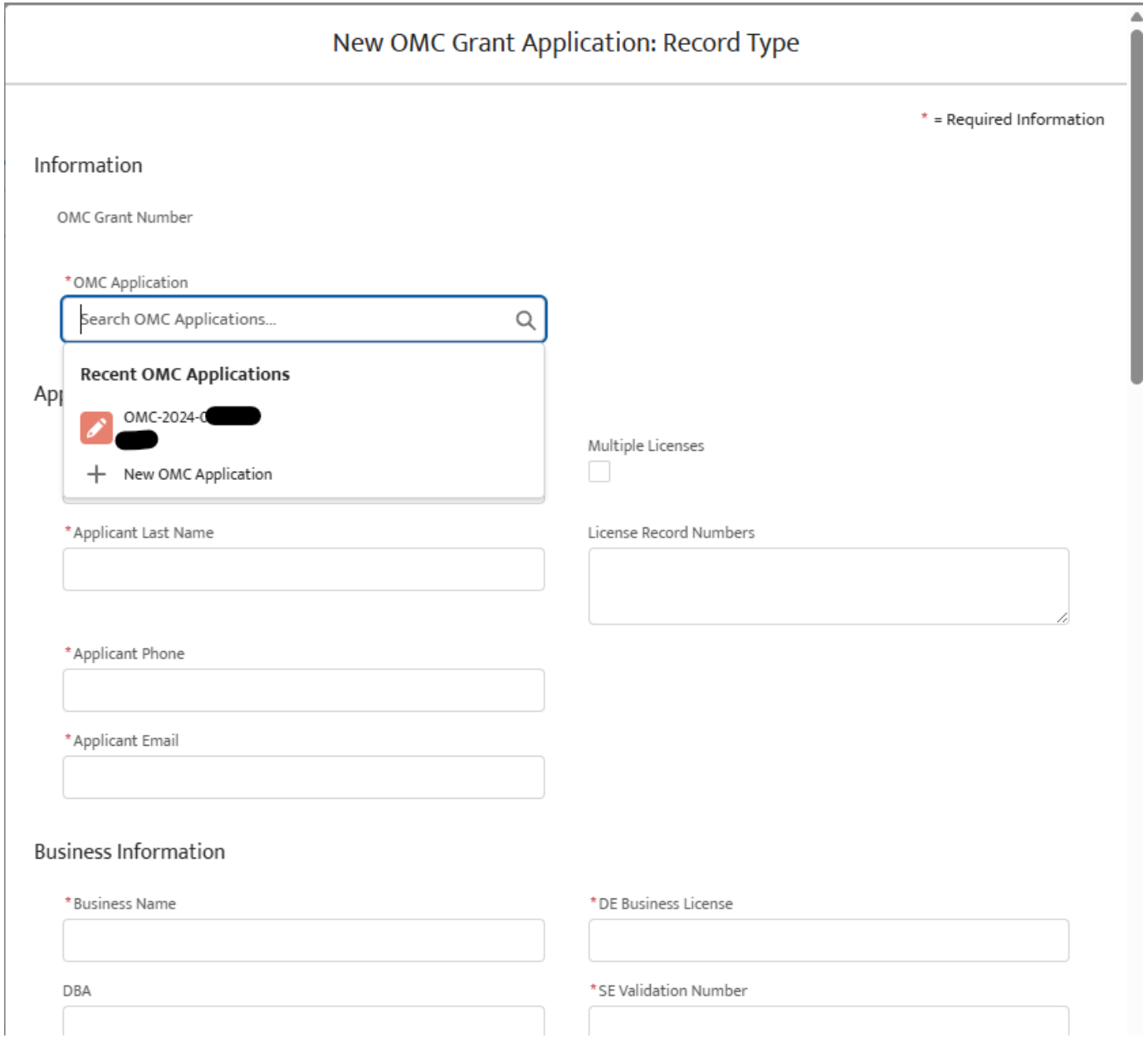
Apply via Salesforce platform
(same as license application)



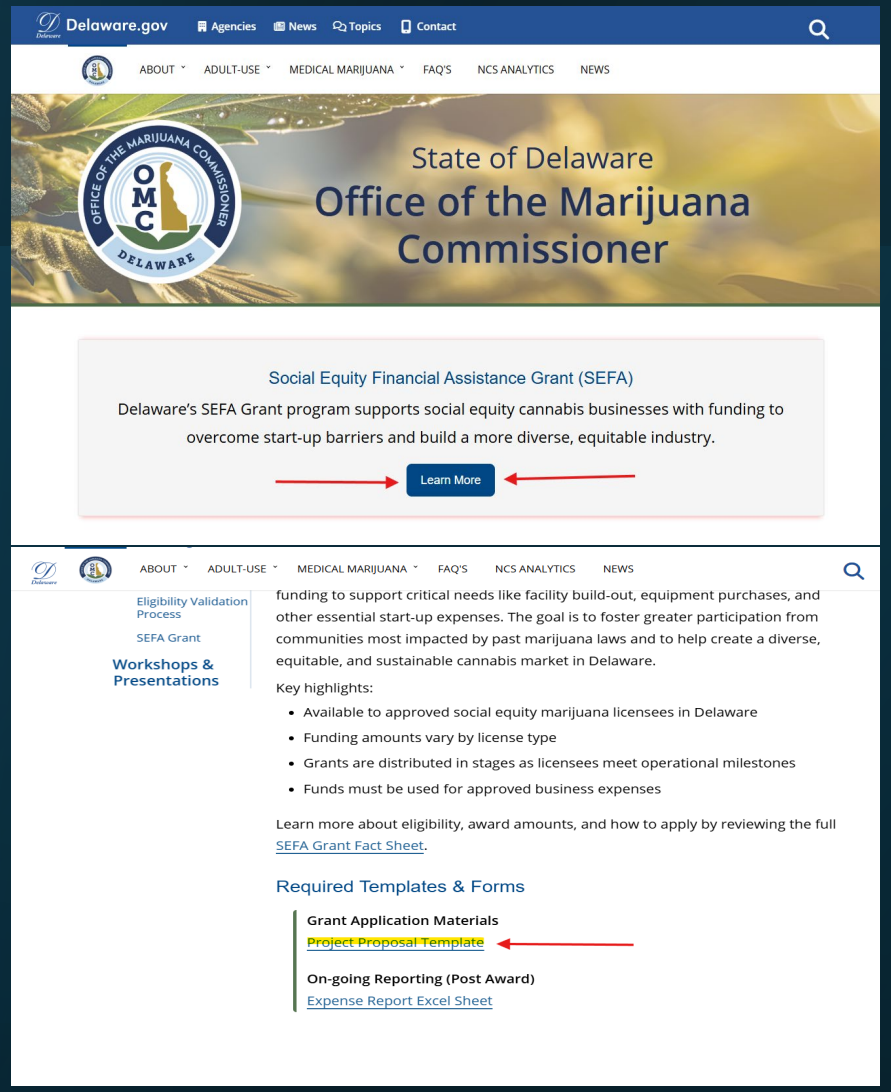


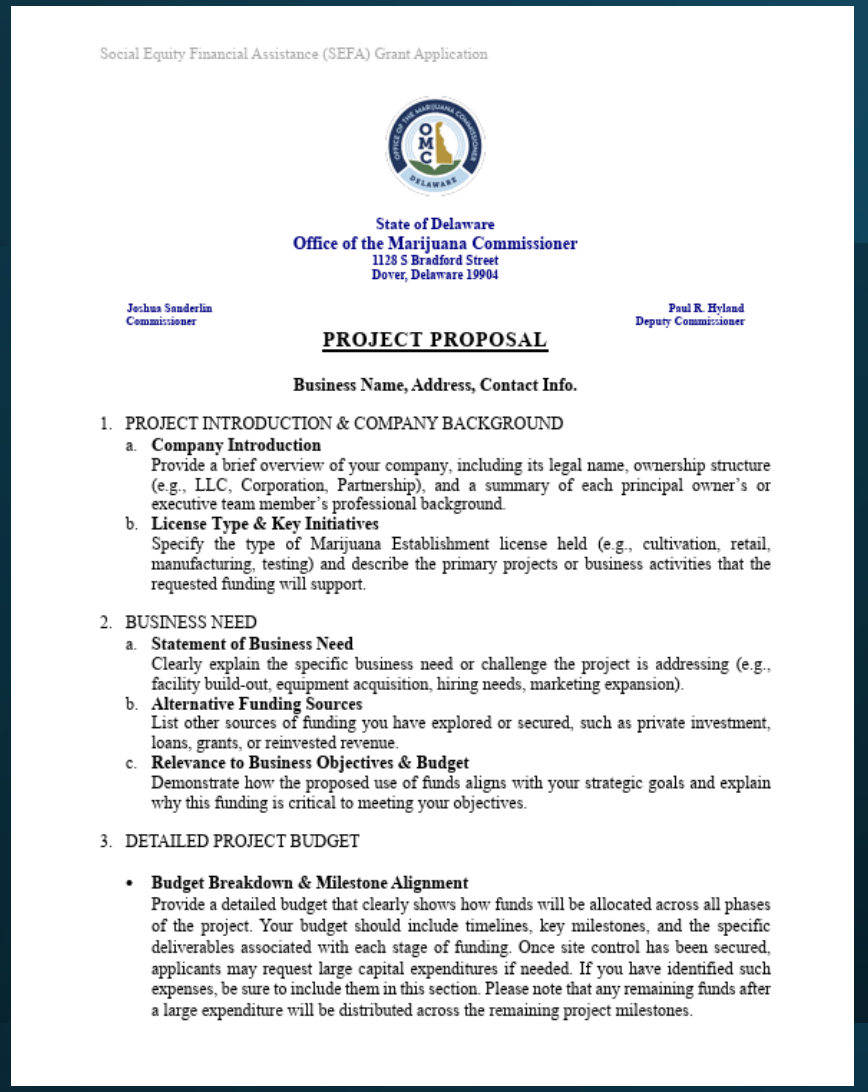
Create A “New” Application

Select Your OMC License Application & Enter Information



Complete Required Project Proposal





Upload Proposal

- Similar to the license application, the Grant application file will have two tabs:
  - Details
    - Where your application information you've entered will be
  - Related
    - The Files folder is located here.
    - Upload the project proposal here!
    - All expense reports and receipts will be uploaded here for the ongoing reporting requirement.

Application Submission

No Submission button

- Prepare to complete your application in one sitting
- This means complete the Project Proposal ahead of time, and then log into Salesforce to complete the information input and document upload portion

OMC will update the status from “New” to “Initial Review” To indicate the application as received. Applicants will receive an automated message for this update.

OMC will review the application within 10 business days of receipt and provide notice of acceptance, denial, or requests for any additional information.

Questions or Concerns?

Grant inquiries ⟶ OMC_Grants@delaware.gov

Other inquiries ⟶ OMC@delaware.gov